

## NOTICE

### **TRAINING FOR THE 10<sup>TH</sup> BATCH ON INFORMATION TECHNOLOGY ENABLED SERVICES (I.T.E.S) AT MEGHALAYA ADMINISTRATIVE TRAINING INSTITUTE, SHILLONG TO BE CONDUCTED BY DOEACC CENTRE, GUWAHATI.**

DOEACC Centre, Guwahati, an autonomous body under the Ministry of Communications and Information Technology, Govt. of India and the Department of DONER (Development of North Eastern Region), Govt. of India in association with the Department of Information Technology will be conducting a 2(two) months training course on ITES leading to training of Call Centre Executives at Meghalaya Administrative Training Institute, Additional Secretariat Building, Shillong.

- Eligibility criteria: 10+2 passed candidates with good knowledge of English.
- Application Form: Application Forms are available at MATI from **13-8-07 to 23-8-07** on all working days on payment of Rs. 100/- (Rupees one hundred) only by **Bankers Cheque/Demand Draft/IPO only** drawn in favour of the undersigned. Application Form can also be downloaded from <http://www.meghdit.nic.in> or <http://ditmeghalaya.gov.in> and should be accompanied by Bankers Cheque/Demand Draft/IPO of Rs. 100/-
- Selection procedure: Admission to the Course will be on the basis of performance in the Entrance Test consisting of Aptitude Test, Group Discussion/personal Interview. **No TA/DA will be given for appearing in the test.**
- Course Fee: The candidates selected has to pay Rs. 3000/- (Rupees three thousand) only. The mode of payment of course fee can be obtained from MATI Office. (The course fee is Rs. 12,000/- of which Rs. 9000/- is subsidy from Department of DONER).
- Placement Assistance: Placement assistance/interview will be organised with reputed Call Centre/Company by DOEACC Centre, Guwahati. 75% of the previous batches candidates have been placed in BPOs/Call Centres/Organizations etc.

For details contact:

Meghalaya Administrative Training Institute, Additional Secretariat Building, Shillong.

#### **IMPORTANT DATES:**

- (a) Date of issue of application form: **13.8.07 to 23.8.07**
- (b) Last date of submission of application form: **23.8.07**
- (c) Date of Entrance Test/Personal Interview: **24.8.07 at 11 A.M.**
- (d) Date of announcement of result: **24.8.07 at 1 P.M.**
- (e) Date of admission: **27.8.07 to 7.9.07**
- (f) Date of commencement of Course: **10.9.07 at 1 P.M.**

Sd/-

Under Secretary to the Govt. of Meghalaya,  
Information Technology Department.